

PASSAIC VALLEY REGIONAL HIGH SCHOOL

100 EAST MAIN STREET, LITTLE FALLS, NEW JERSEY 07424



**** For Immediate Posting ****

Assistant Principal
12-month, tenure-track position

Job Summary:

- Minimum of five (5) years successful teaching experience required; administrative experience preferred.
- Math and/or science background preferred.
- NJ Principal certificate required.

Key Responsibilities:

- Planning and coordination of standardized testing, including: NJSLA/NJGPA, College Board, ACCESS, Stamp (Seal of Biliteracy), Portfolio, Accuplacer, 9th grade placement exams, and Midterms/Finals;
- Oversight of attendance policies and procedures, including school truancy;
- Administrative host of ScIP committee meetings;
- Administrative representative to the Intervention & Referral Services Committee;
- Successful implementation of observation instrument and research-based coaching strategies with academic staff to improve student achievement;
- Experience with curriculum development preferred.
- Other jobs and responsibilities as assigned.

Salary commensurate with education and experience.

Send resume, transcripts, certifications and letter of interest to employment@pvrhs.org

Deadline to apply is June 13, 2025